Full Paper Submission Guidelines

Please prepare your full paper by adhering the following guidelines:

Format	Document should be submitted as an editable MS Word document
Article Length	The full paper should not exceeding 6000 words including reference.
Article Title	Font size 16, Bold, Times New Roman (in capital letters)
Abstract	Abstract should not be exceeding 300 words. It should be included clear indication the background of the study, problem statement, objectives, methodology, key findings and conclusion of the paper Font size 12, Times New Roman
Keywords	Provide up to 05 keywords at the end of the abstract
Article Format	*Headings* – Font size 14, Bold, Times New Roman (should be on the left hand side of the page and each main word of the heading should begin with a capital letter) *Sub Heading* – Font size 12, Bold, Times New Roman (should be on the left hand side of the page and each main word of the heading should begin with a capital letter) Do not number the headings or sub headings. *Paragraphs* – Font size12, Times New Roman, Alignment: Justified *Line and Paragraph Spacing* – 1.5 *Margins* - All should be normal (1'') (Left, Right, Top and Bottom)
Tables	Include the table in the body of the text as well as submit it as a separate file in the format of editable MS Document (Word/Excel). Provide brief title for tables. Font: Times New Roman, Font size 12, Italic, Left Align Number tables in the order they are first mentioned in text. Follow the consistent formatting in all tables Capitalize only the first letter of the first word of all table titles. Place the necessary notes below the table. Mention the source. In text, refer to every table.

Figures	Include the figure in the body of the text as well as submit it as a separate file in high quality electronic form (MS Office Document/PDF/ JPG). Provide brief title for figures. Font: Times New Roman, Font size 12, Italic, Left Align Number figures in the order they are first mentioned in text. Capitalize only the first letter of the first word of all figure titles. Mention the source. In text, refer to every figure.
References	Times New Roman, Font size 12, Hanging Indent (APA Format 6th Edition, Alphabetical Arrangement)
Submission	Email the abstract along with the author details in the given format to **icgsd2018@gmail.com** on or before **20th April 2018.** Email the full paper, the abstract and all other files (figures and tables) along with the author details in the given format to **icgsd2018@gmail.com** on or before **20th June 2018.**

Selection Process

Full paper will be sent to eminent scholars in the field for double blind peer review. The acceptance letters will be sent to the corresponding author after the selection procedure.

Final Submission

Authors should submit error free, grammatically correct, complete manuscripts. Before submitting, verify the completeness using the available Article Submission Checklist.

The selected abstracts will be qualified to publish in the conference proceedings. The selected full papers will be published in the International Journal of Governance and Public Policy Analysis published by the Department of Public Administration of the University of Sri Jayewardenepura.

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