University of Sri Jayewardenepura

Faculty of Management Studies and Commerce

Business Communication Unit

Certificate in Professional Communication-1st Semester 2019

Application Form

1. Name in full: ……………………………………………………………………………………………………………………………………………..

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1. MC no: ……………………………………………………………………………………………………………………………………………..
2. CPM no: ……………………………………………………………………………………………………………………………………………..
3. Department: ……………………………………………………………………………………………………………………………………………..
4. Year: II III IV

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| --- | --- | --- |
| **Day** | **Time** | **Availability** |
| **Mon.** | **1.00-3.00** |  |
| **Tue.** | **8.00-10.00** |  |
| **Wed.** | **1.00-3.00** |  |
| **Thu.** | **3.00-5.00** |  |
| **Fri.** | **8.00-10.00** |  |

1. Freetime slots:

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1. Contact Details: Mobile: ……………………………………………… Email: …………………………………………